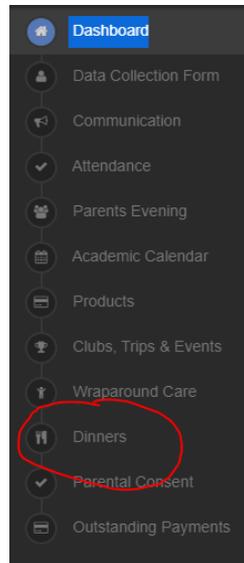


## To book a school provided lunch (Revised 7<sup>th</sup> September)

Go to your MCoS account on a web browser (not the app)

Click on the 'Dinners' selection:

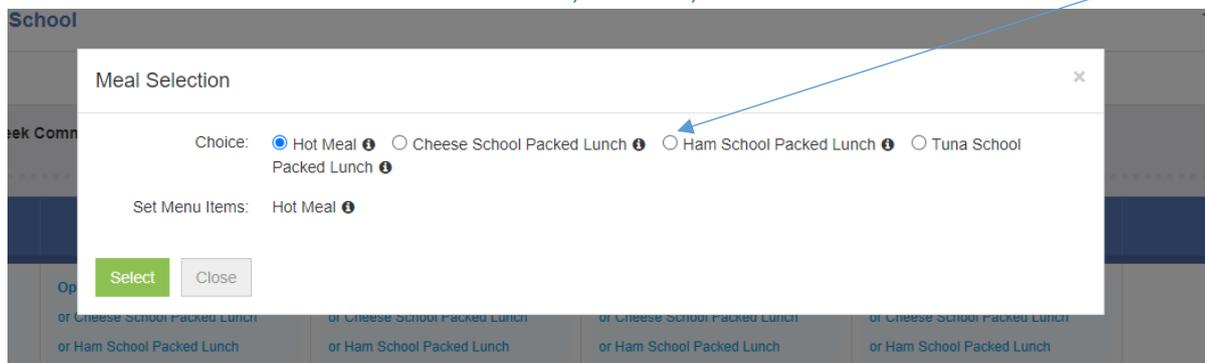


On this screen select the week you wish to book meals for



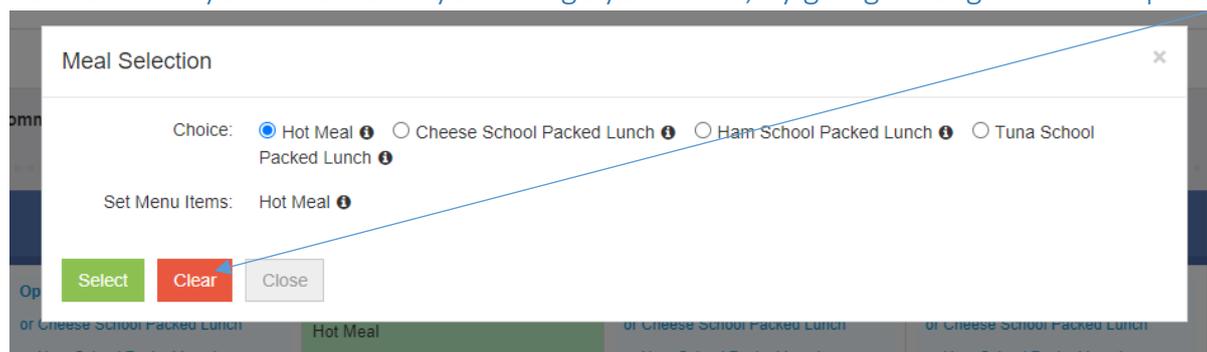
Click on the day you wish to book a lunch

You will then be able to select: Hot Meal, Cheese, Tuna or Ham Packed Lunch:



This step is really important for the smooth running of the lunchtime period.

You can clear your selection if you change your mind, by going through the same process:



The image shows a 'Meal Selection' dialog box with a close button (X) in the top right corner. Under the heading 'Choice:', there are four radio button options: 'Hot Meal' (selected), 'Cheese School Packed Lunch', 'Ham School Packed Lunch', and 'Tuna School Packed Lunch'. Below this, under 'Set Menu Items:', 'Hot Meal' is selected. At the bottom of the dialog, there are three buttons: 'Select' (green), 'Clear' (red, with a blue arrow pointing to it from the text above), and 'Close' (grey).

You can book as far ahead as you would like but from week commencing 14th September, you will need make your choice by the Thursday of the previous week. Please also make sure that your child is aware of what they should be having to avoid anyone being disappointed.

The latest menu can be found on our website ([About Us/New & Events](#))