



Welcome to the 'New Intake Parent Evening'

Tuesday 17th June 6:30pm

We will present some information from 6:30pm. Until then, please feel free to:

- Visit EY@P
- Meet members of our wonderful PTA and hear how you can get involved
- View our uniform display for inspiration for the Autumn term!



This evening we aim to cover the following information:

- Welcome to Swavesey Primary School and meet some of the team
 - How to help your child become school ready
- What does a typical day in school look like? What do they need?

Meet our team



From September 2025

Headteacher- Mrs Lynsey Ogilvie

Deputy Headteacher- Mr David Quinlan

Phase Leader and Rabbits class teacher- Miss Niamh Lawton

Mice class teacher- Ms Chara Kitsaki

Our Schools Value and Aims

Our school aims to develop children who are:

- happy, healthy and confident
- ready, independent, life long learners
- resilient, resourceful and reflective learners
- responsible, honest global citizens

Through:

- A safe, stimulating and healthy environment
- Teaching which is inspiring, inclusive and active
 - A broad challenging curriculum
- Encouraging creativity, individualism and team work
- Celebration of successes in all aspects of achievement
- Excellent partnerships with parents, governors and the community



5 Rs to encourage independent learners

- These are our core principles of **independent learning**.
- The following words are used across the school to encourage the children to become independent learners.

I am TRYATOPS.

I try things in different ways.
I try again and again.

I am *resilient*.



I am STICKOSAURUS

I stick at tasks and don't give up.



I am EXPLOROSAURUS.

I explore everything around me.
I am *ready* to learn.



I am SOLVEOSAURUS REX.

I think how to solve problems.
I am *resourceful*.



I am THINKODOCUS.

I think carefully about what I learn.
I am a *reflective* learner.



I am SHAREOLOPHUS.

I share my ideas and resources.
I am *responsible*.



Children can be nominated for a 5R certificate which will be given in assembly.



Celebrations



All celebration, in whichever form is deemed appropriate, should be a reward for effort and achievement not used to 'bribe' a child into doing or achieving.

Smilies

Children are given a 'House' colour- blue, green, red, yellow or purple. This colour is also the colour top children wear in PE.

Once children have earned 10 smilies on a chart, they achieve a house token. House tokens are displayed in the entrance hall and the house with the most tokens at the end of each term receives extra playtime as a special treat!

Smilies can be given on the achievement of 'something' for which they have had to work such as:

- Outstanding effort
- Showing the 5Rs
- Having a growth mindset.
- Showing courtesy and having polite manners.

Leap into Learning

Leap into Learning certificates can be awarded to any child who has excelled in effort, and or achievement by 'leaping into their learning'

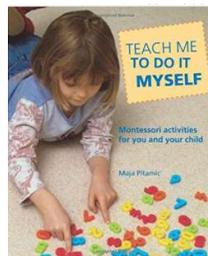
School readiness



Why do I need to prepare my child for school?

Your child will find the transition to Reception far easier and will be much happier if they are **independent** and can do many things by themselves.

Their communication, physical development and social skills are particularly important at this age. These all help to support them at school.



'Teach me to do it myself'

School readiness



What will we do to help?

Reception team spend time in our pre-school getting to know the children through **story swaps** at preschool and **visits to other settings**.

If your child currently attends a different early years setting, please inform us of which setting they attend and our reception team will endeavour to speak to your child's current setting to learn more about them.

Transition sessions where children visit the classrooms are:

Tuesday 1st July 1:30pm-2:30pm (children only)

Thursday 10th July 9:30am-10:30am (children only)

Teddy Bears Picnic on Friday 18th July 2-3pm (parent/carer, child and younger siblings welcome)

Meeting your child's class teacher- On Wednesday 16th, Thursday 17th July and Friday 18th July, parents can meet with their child's class teacher at school. This can be with or without out children and is an opportunity to share any additional information about their child. You can sign up for this on the sheet at the back of the hall.

Wednesday 16th (Rabbits)

Thursday 17th and Friday 18th (Rabbits and Mice)

School readiness



What can you do to help?

Encourage your child to be as independent as possible. Even if it takes a long time!

Give them jobs around the house; pairing up the socks, setting the table, brushing their hair.

Play with them. Jigsaws, lego, board games etc.

Allow your child to have a variety of experiences, such as drawing, painting, singing, making models, cutting etc.

Continue to allow them to come into pre-school by themselves to find their peg and hang their things up independently.

Share stories/books/rhymes daily

Prepare them for coming up to 'big' school by talking to them about it positively, if they are ready.

Expect a response when you talk to them.

Expose your child to new language and vocabulary. For example, not just dog but labrador, poodle.

School readiness- Teach me to do it myself

Swavesey early years team
(preschool and reception)
collaboratively designed a
School Readiness
Agreement.

We have printed copies
available for you to take
away.

Preschool work hard to
ensure children are 'School
Ready' and our transition
process supports this.



School Readiness at Swavesey Primary School

'Teach me to do it myself'

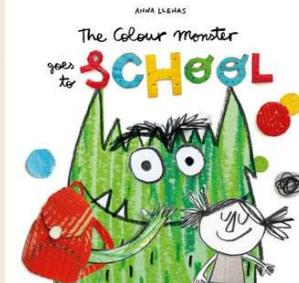
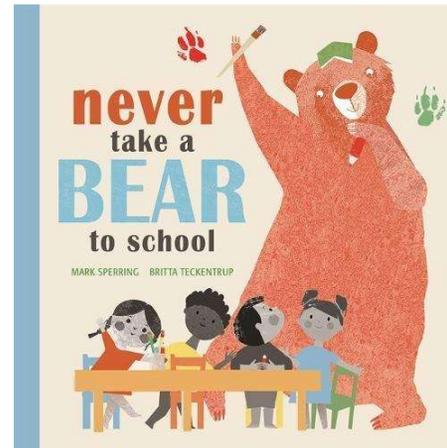
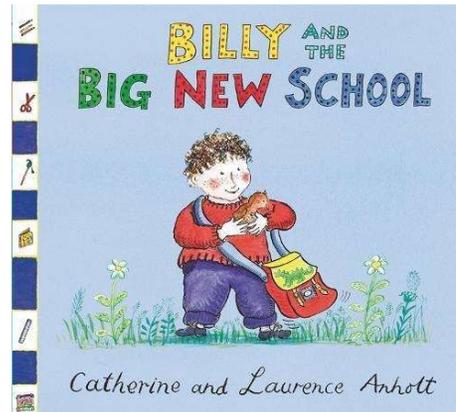
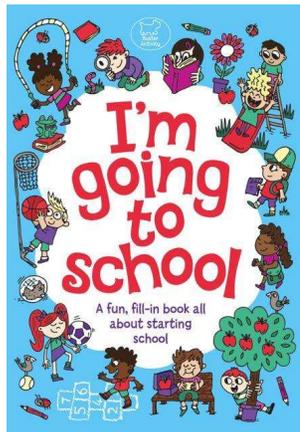
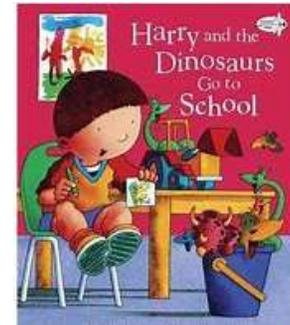
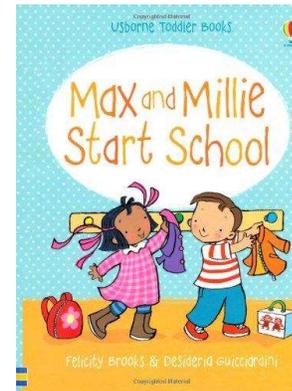
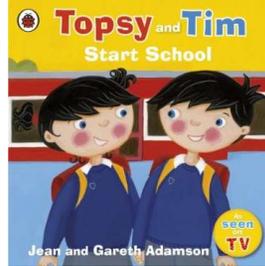
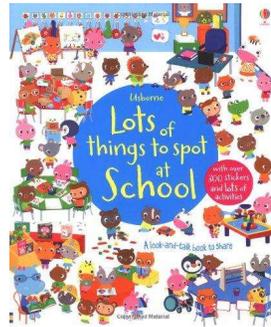
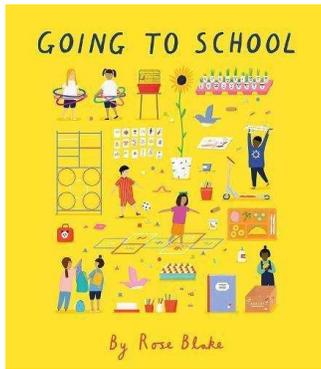
Please support your child by helping them to develop the following skills before starting school.

| | |
|--|---|
| <p style="text-align: center;"><u>Communication and language</u></p> <ul style="list-style-type: none"> • Self-confidence to express emotions • Communicate using full sentences • During larger group activities, use 'hands up' to communicate/ wait your turn to speak • Use indoor voices indoors. Shouting voices are for outside play! | <p style="text-align: center;"><u>Responsibility for own belongings</u></p> <ul style="list-style-type: none"> • Hang up cardigans, jumpers, coats etc on pegs • Keep hats and gloves on peg or in pockets • Carry own belongings to and from school |
| <p style="text-align: center;"><u>Maths</u></p> <ul style="list-style-type: none"> • Recognise numbers to 10 • Count to 10 • Match some numerals (number) to a quantity • Count items one at a time accurately • Make patterns and sequences with colours, shapes, teddies etc. | <p style="text-align: center;"><u>Personal hygiene</u></p> <ul style="list-style-type: none"> • Blow your own nose and dispose of tissues • Undress and dress yourself, including buttons, tights etc. • Do up own shoes. If laces are tricky, please choose Velcro shoes. • Put coats on and take off, including zips, buttons etc. <p><u>Toileting</u></p> <ul style="list-style-type: none"> • Wipe yourself • Flush the toilet • Wash hands with soap • Dry hands with paper towel and dispose in bin or use hand drier • Ask to use the toilet (T sign if desperate!) |
| <p style="text-align: center;"><u>Literacy</u></p> <ul style="list-style-type: none"> • Recognise first name and surname • Hear initial sounds in words "c is for cat" • Hold a pencil correctly. • If a child is beginning to write letters, forming them correctly is really important. Once children have practised incorrectly, this is a very tricky habit to change. • To know the alphabet • Know that we read and write from left to right | <p style="text-align: center;"><u>Eating</u></p> <ul style="list-style-type: none"> • Hold cutlery correctly and safely • Use cutlery to cut up my food • Be able to open lunch box and wrappers • Feed myself • Choose my own lunch • Try new foods and remember what you like and dislike when ordering in future |
| <p style="text-align: center;"><u>Listening and attention</u></p> <ul style="list-style-type: none"> • Follow class and school rules • Take turns • Listen to and follow instructions. | |



School readiness

Books about starting school



Your Child's First week at School



- First day of school is **Wednesday 3rd September**.
- We welcome and encourage children to attend school **full time** from Wednesday 3rd September. Should you feel this is not suitable then please contact the office by emailing office@swavesey.cambs.sch.uk and we will contact you to discuss this further.

We ask you to encourage your child to come into school independently on day 1 while we welcome you to our school hall for a hot drink, biscuit and a chat with some friendly faces and to meet some of our PTA members (and possibly a tissue to wipe those proud tears away!)

Drop off and collection

School gates open at 8:45am and the reception team will be available at the reception gate welcoming children while they settle in. There is always a member of staff on the front playground.



Collecting after school

- Children are collected at 3:20pm from the reception gate (on the front playground).
- Children line up and their teacher will bring them out to the playground to meet you.
- Children remain lined up and cannot be dismissed until the teacher has made eye contact with the parent/carer collecting so please make yourself visible to the teacher when you arrive, particularly if the playground is busy or sunny as it can be tricky for you to be seen.

Changes to pick ups

- If your child will be attending After School Club (in EY&P) or being collected by someone other than a parent on regular days, please email the office and we will keep a record of weekly routines.
- If your child is going home with any other adult for any reason such as play dates, grandparents helping out etc, please email the office before midday on the specified day. **Without written permission, your child will not be allowed to leave school with a different adult.**
- If you are running late, please ring the school office on 01954 273312 with as much notice as possible.

What does a typical day in Reception look like?



- **8:45 am** – children arrive at school. Greeted by Reception staff and come into the cloakroom independently.
- **Funky Fingers** – children come in and settle at activities planned to strengthen their fine motor skills ready for writing later on.
- **Register at 9:00 am**
- **Phonics** – to begin with this is only 10 minutes but over the year will increase to 30 minutes.
- **As time goes on and the children settle in and become more independent, we introduce "small group" time where children work with an adult or independently in small groups to focus on particular learning objectives such as a maths skills or writing.**
- **Busy Learning time** – children can choose to play inside or outside within the environment accessing a wide variety of activities. Adults work alongside each child to support them in their learning.
- **Assembly 10:15am**
- **Tidy up time at 11:15 am**
- **Maths input**
- **Lunch time 12:00-1pm**
- **Register and carpet time** – this might include music, PSHE, understanding of the work etc (10- 15 minutes)
- **Busy Learning until 2:40pm**
- **Tidy up followed by story time**
- **Home time at 3:20pm**



Baseline Assessment

All schools have a statutory requirement to assess children against the Reception Baseline Assessment (RBA) within the first 6 week of a child starting school.

The RBA is an age appropriate assessment of early mathematics and early literacy, communication and language. It has 2 components, each consisting of questions the pupil responds to by interacting with a touchscreen device, verbally with the teacher or, in some of the mathematics questions, by using toy bears (updated for September 2025).

Alongside this, school staff will observe your child in a variety of situations and make school assessments according to their starting points. These assessment are used to target support and inform planning that moves your child's learning on from their starting points.

Early Years Curriculum



There are 7 Areas of Learning in the Early Years Foundation Stage (EYFS):

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design



The classroom environment (inside and out) is set up so that children can engage in **play-based learning** across all 7 areas of learning. Play is referred to as Busy Learning to promote consideration of what they are learning through their play. Children's ideas and interests are used to plan stimulating activities and topics. **Activities may be adult led or child initiated.** [Further information about our early years curriculum can be found here.](#)

Throughout the EYFS, children will be working towards the Early Learning Goals. These describe the level of attainment expected at the end of your child's Reception year in school. We will share more about this at the Autumn term parent meeting.



The Early Years curriculum includes:

Prime areas:

Personal, Social and Emotional Development

Making friends, learning and following rules and routines, trying new activities and sharing thoughts and feelings with others.

Communication and Language

Listening to and engaging with others and stories, following instructions, asking and answering questions and develop own narratives.

Physical Development

Developing gross motor skills to negotiate spaces safely, fine motor skills to manage tools effectively and manage their own personal hygiene.

Specific areas of the Early Years curriculum include:



Understanding the World

Talking about past and present events, identifying similarities and differences between themselves and others, observing features of the environment and using technology in a range of ways.



Expressive Art and Design

Singing songs, making music, dancing and using imagination through design and technology, art and role play.

How do we teach Phonics?



- All schools have adopted a synthetic, systematic phonics programme to deliver phonics sessions. The scheme we use is called Little Wandle.
- Resources to support with phonics at home are available on the school [website](#).
- We teach daily phonics sessions between 20-30 minutes. During these sessions, the children learn new phonemes (sounds) and practise articulating them clearly, as well as recognising the grapheme (how it is written).
- Initially the children will be encouraged to make links to these new phonemes/ graphemes, by spotting objects that begin with the sound.
- As the programme progresses, children will begin segmenting (sounding out) and blending (putting the sounds together to make the word) to help us to read and write.



How do we teach Phonics?

Grapheme mat Phase 2

| | | | | |
|-------|-------|-------|-------|-------|
| S | T | P | N | M |
| s s | t t | p p | n n | m m |
| D | G | C | K | ck |
| d d | g g | c c | k k | ck ck |
| R | H | B | F | L |
| r r | h h | b b | f f | l l |
| J | V | W | X | Y |
| j j | v v | w w | x x | y y |
| Z | qu | th | sh | ch |
| z z | qu qu | th th | sh sh | ch ch |
| ng | nk | | | |
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| A | E | I | O | U |
| a a | e e | i i | o o | u u |

Grapheme mat Phases 2 and 3

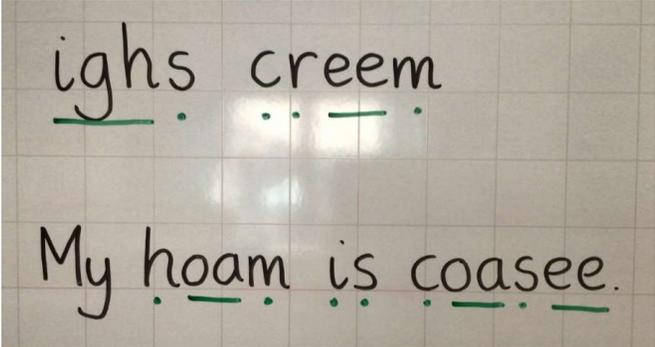
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| S | t | p | n | m | d | g | c | r |
| ss | tt | pp | nn | mm | dd | gg | ck | rr |
| | | | | | | | cc | |
| h | b | f | l | j | v | w | x | y |
| h h | bb | ff | ll | jj | vv | ww | xx | yy |
| z | qu | ch | sh | th | ng | nk | | |
| zz | qu qu | ch ch | sh sh | th th | ng ng | nk nk | | |
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| a | e | i | o | u | | | | |
| a a | e e | i i | o o | u u | | | | |
| ai | ee | igh | oa | oo | oo | ar | | |
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| or | ur | er | ow | oi | ear | air | | |
| or or | ur ur | er er | ow ow | oi oi | ear ear | air air | | |

tab

sat

fish

Phonetically plausible attempts at writing are positively accepted by the end of Reception year.



Poot the beeh in
wait a liti with

How do we teach Phonics?

Little Wandle tricky words Reception

Phase 2

and*
as*
be
full
go
has*
he
her*
his*
I
into
is
me
no
of
pull
push
put
she
the
to
we

Phase 3

all
are
by
my
pure
sure
they
was
you

Phase 4

come
do
have
here
like
little
love
one
out
said
says
so
some
there
today
were
what
when

Over the course of the year your child will be introduced to 'tricky' words. These are words that we cannot use our phonics skills to segment or blend.





How do we teach Reading?

Reading is a combination of skills including word reading and comprehension.

- Usually begins by looking at books without text, telling own stories from pictures.
- Our reading books are aligned with our phonics scheme.
- Children work through scheme dependent on their phonic knowledge, word reading and comprehension of the text.
- Children will read phonics scheme book with adults in school and bring this book home weekly. Please read with and to your child read daily, where possible.
- Children have a visit to the school library every week to develop reading for pleasure.

How do we teach maths?



Maths requires children to *solve problems, reason* and gain confidence *recalling facts fluently*.

- Develop a deep understanding of the value of numbers
- Recognise numerals
- Count objects accurately and subitising where appropriate
- Recall facts including number bonds to 5 and 10 and doubling.
- Recognise 2D and 3D Shape and talking about their properties
- Identify, describing and creating patterns
- Solve problems including tidying up, cooking, sharing, playing games etc.
- Measure time, money, weight, capacity and length.





Physical Development - P.E sessions

- Twice a week we have a PE session. As a school, we are also part of the 'Golden Mile' running initiative.
- A PE kit must consists of:
 1. House colour t-shirt (If your child has an older sibling, they will join the same house colour as them. If not, please speak to a member of staff this evening and we can let you know their house colour.)
 2. Shorts
 3. Jogging bottoms
 4. Long sleeved jumper/hoodie
 5. Outdoor trainers
- Children can arrive at school in their PE kits on PE days. PE days will be confirmed in the autumn term.
- PE kit (and uniform) may be purchased via our school website www.swavesey.cambs.sch.uk



Tapestry

- Tapestry will be used to record and **celebrate children's progress and sometimes share areas for development.**
- If we do not already have your **permissions**, please use the QR code at the end to complete an online 'form'. Please complete this as soon as possible so we can activate you an account.
- Only parents of children in a photo or observation will be able to see the post. Most observations include multiple children therefore you will receive more observation if you give this permission.
- **Parent contributions** help build a holistic profile of a child so regular contributions are encouraged. These may be areas you choose to share and celebrate with school or linked to the home challenges on the weekly newsletter. All observations from home are highly valued.
- We hope to hold a Tapestry drop-in session in September. The date will be confirmed as soon as possible.

School Lunches



- All children from Reception through to Year 2 are entitled to a universal free school meal every day. This can be a hot meal or a packed lunch.
- Alongside this, depending on your personal circumstances, you can apply for Pupil Premium funding which allows your child to continue receiving free school meals throughout key stage 2 (year 3 onwards). This can be applied for online www.cambridgeshire.gov.uk/freeschoolmeals
- If you are eligible for Pupil Premium funding, then the school receives additional funding that can be used to support your child. This can include financial support for trips, extra-curricular activities etc.
- School lunches are booked through Scopay in advance.
- Children eat their school meals at tables in the hall and are expected to:
 - Choose their lunch from the serving hatch, telling the cooks what they would like to eat
 - Use cutlery to eat their food
 - Put their hand up to ask for help if needed.



School Lunches

Children will need to know whether they are having a:

*School meal

*Packed lunch from home or

*School packed lunch (ham, cheese or tuna)

Our menus are sent home via email and can also be found on the school website

<https://www.swavesey.cambs.sch.uk/>

Meals are ordered through ScoPay

<https://www.scopay.com/login>

WEEK 1

Allergy information available on request

18th Apr, 9th May, 30th May, 20th Jun, 11th Jul, 5th Sep, 26th Sep, 17th Oct

| DAY | MEAL | DESSERT |
|------------------|---|---------------------------------|
| MONDAY | Veggie Wholemeal Pizza (v) Lentil, Roasted Tomato and Pesto Pasta (v) Jacket Potato with Baked Beans, Cheese, Tuna Mayo or Coleslaw Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese Broccoli Green Beans | Cookie Fruit/Yoghurt |
| TUESDAY | Texan Baked BBQ Chicken with Wedges Vegan Nuggets with Wedges (v) Pasta with Tomato Sauce and Cheese Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese Sweetcorn Peas | Flapjack Fruit/Yoghurt |
| WEDNESDAY | Roast of the Day with Mashed Potatoes and Gravy Vegan Quorn Fillet with Mashed Potatoes and Gravy (v) Jacket Potato with Baked Beans, Cheese, Tuna Mayo or Coleslaw Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese Carrots Cabbage | Vanilla Sponge Fruit/Yoghurt |
| THURSDAY | Sticky Beef Meatballs with Rice Chinese Vegetable Noodles with Edamame (v) Pasta with Tomato Sauce and Cheese Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese Mixed Vegetables | Jelly Fruit/Yoghurt |
| FRIDAY | Fish of the Day and Chips Halloumi Burger and Chips (v) Jacket Potato with Baked Beans, Cheese, Tuna Mayo or Coleslaw Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese Peas Baked Beans | Krispie Cake Fruit/Yoghurt |

Fresh seasonal salad and bread available daily. Fresh fruit and yoghurt available daily as an alternative to the dessert of the day.

FOODSMART FOR BODY AND BRAIN

AzP ALLIANCE PARTNERSHIP





What do children need to bring?

Please send your child to school every day with:

- A named water bottle filled with water (this can be refilled during the day)
- A named waterproof jacket – we play outside in all weather!
- A named book bag or other small bag
- A named packed lunch if having a home packed lunch.

Please send your child to school on the first day with the following items to stay on their peg:

- A named pair of welly boots (for wet play, mud, sand and water play)
- A bag with spare clothes in (pants, socks etc) to stay at school.

Please ensure all items are named.

Children in reception and key stage 1 (KS1) have fruit and milk provided for them. If you would prefer to send your child to school with a snack, please ensure it is a fruit or vegetable snack as we are a healthy eating, nut free school. Please ensure allergy information is up to date on MCaS.

School Uniform



- Children are encouraged to wear black or grey trousers, shorts or skirts with a red or white polo shirt, a red jumper or cardigan, red summer dresses and black shoes.
- A pair of wellies that can stay in school as we use the outdoor learning space daily and it can become a little muddy!
- All items MUST be clearly labelled with first and surname. This includes uniform, book bags, water bottles, coats etc.
- Uniform can be purchased via this [website](#) (note- only items named 'Swavesey' are our uniform)
- Uniform does not need to have the 'Swavesey Primary School' logo.

Parent Partnerships

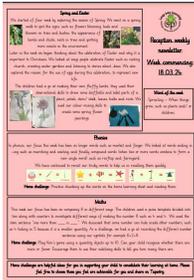


You are essential partners in your child's learning journey and we really value your knowledge and input. We encourage parents to be involved as much as possible.

We have many ways of keeping in touch with you including:

- Termly parent consultations in Autumn and Spring
- Ongoing Tapestry observations
- An information meeting in the Autumn term
- Emails with news of trips, events etc.
- Reception weekly newsletter
- Informal discussions (either on the playground or can be arranged via emailing the office)
- School newsletters

We welcome volunteers in class with readers etc please speak to your child's class teacher in the Autumn term if you are interested in becoming a parent volunteer.



Weekly Newsletters



- Most weeks you will receive a Reception weekly newsletter.
- This informs you of the weekly busy learning opportunities that have taken place and offers some home challenges you are encouraged to try at home to consolidate learning.
- Word of the week is also included which shares new vocabulary that the children have been introduced to during the week.
- Please share any home challenges on Tapestry for us to see.
- This is a really valuable method of communication between home and school, particularly if you ask you child what they have been doing at school and they tell you “Nothing”!!

Parent meetings this term



- Summer term meetings are an optional opportunity to meet with the class teacher, with or without your child, to discuss any relevant information.
- Each appointment is 10 minutes.
- Please sign up on the paper form this evening.



Platforms used by parents -

My Child At School (MCAS) – This is the platform where we use to hold data and information. When you log in, please ensure:

- At least two different contacts have details updated
- Any medical information is up to date
- Appropriate permissions have been given

SCOPAY- This platform is used to order school dinners, book and pay for trips and book parent consultations.

Tapestry- This is an online journal sharing observations of your child's early years learning journey.

You will receive emails with further information over the next few weeks.

Medical Matters



- Any sickness or diarrhoea **must** be followed by 48 hrs absence.
- Head lice is common! Please check regularly and treat as recommended.
- Any absence requires an email or telephone call to school in line with safeguarding protocols.
- Only essential medicine should be brought to school e.g medicine that needs to be administered 4 times a day.
- Medicines must be in the original container, clearly named and labelled and can only be administered by completion of a form at the office.
- All medical conditions (and any allergies) must be highlighted to school, including via MCaS, with correct medication provided and monitored.
- If your child becomes unwell at school we will contact you either to discuss this or ask you to collect them. Please ensure your contact details are up to date throughout your child's time at Swavesey Primary School.



Parent Teacher Association

We have two main aims:

- **Raising essential funds for the school** – we try and raise at least £8,000 annually.
- **Holding fun events** for children and adults such as: The Great Swavesey Bake Off, Fireworks Extravaganza, Summer Fete, Christmas Carol concert, Bingo, Film nights, Discos, sponsored events, village trails, adult quiz nights.

Ways you can support the PTA...

- **Shopping!** - Easy Fundraising
- **Supporting our events** – coming along, baking cakes, buying tickets, helping
- **Making an online donation** - <https://www.pta-events.co.uk/swaveseyprimaryschoolpta>
- **Joining the team** – contact us below or come along to the AGM to find out more.

Email: pta@swavesey.cambs.sch.uk

Website: <https://www.swavesey.cambs.sch.uk/page/?title=PTA&pid=36>

PTA Facebook page: <https://www.facebook.com/SwaveseyPrimaryPTA>



Early Years and Playwork centre (EY&P)





Next steps...

- Complete the forms on the next slide if needed
- Sign up to the school platforms when you receive relevant emails
- Sign up for a meeting with the teacher if required

Information from this meeting will be emailed to you and available on the school website.

Please use our school website for further information such as term dates, policies etc.

Any thoughts, questions or queries after this evening can be emailed via office@swavesey.cambs.sch.uk or speak to a member of the team.

Thank you for your time. We look forward to continuing to work with you.

Forms to complete if you have not already:

Swavesey Primary School
Admission Form Reception 2025



Tapestry Permission Form



Transition sessions attendance
2025

